



## **AGENDA for the 175<sup>th</sup> Annual General Meeting of The Norfolk and Norwich Archaeological Society**

**To be held on Saturday 4<sup>th</sup> September 2021, 1.30PM  
At Hungate, Princes St. Norwich, or by remote attendance via Zoom.**

### **AGENDA**

1. Apologies
2. Minutes of the 2020 AGM (page 3)
3. Matters Arising
4. Annual Report for 2021 (Appended)
5. Annual Accounts for 2021 (Appended)
6. Election of Trustees
  - (i) The Officers, consisting of the President, Hon. Treasurer and Hon. Gen. Secretary
  - (ii) Re-election of the following trustees: Dr Victor Morgan; Dr Annie Grant; Mr Alan Pask; Mr Trevor Nuthall; Mrs Margaret Gooch; Dr Andrew Rogerson; Dr Clare Haynes
  - (iii) New trustees: Ms Heather Wallis
7. Election of President and Vice-Presidents
  - (i) to propose the election of a President
  - (ii) to propose the re-election of the following Vice-Presidents: Mr B S Ayers; Mr M R Begley; Mr R Bellinger; Ms Sophie Cabot, Mr A Fakes, Professor E Fernie; the Ven Dr W M Jacob; Mrs H. Paterson
8. Election of the Honorary Officers
  - (i) to propose the re-election of the following Honorary Officers:  
General Secretary: Ms Sophie Cabot  
Treasurer: Mr Roger Bellinger  
Editor of Norfolk Archaeology: Ms Sue Anderson  
Librarian: Mrs Judy M. Sims  
Lectures Secretary: Dr Keith Robinson  
Excursions Secretary: Mrs Margaret Gooch  
Membership Secretary: Mr Alistair Graham Kerr  
Publicity Secretary and Young Archaeologists' Club Organiser: Ms Sophie Cabot  
Newsletter Editor & Convenor of Editorial Committee: Dr Clare Haynes
9. Re-appointment of the Independent Examiner of Accounts – Sexty & Co.
10. Election of the Council
  - (i) to propose the re-election of the following non-trustee members of Council: Mr SJ Ashley; Prof WM Bowden; Mrs JE Bown; Mr T Bradstreet; Dr J Gregory; Mr A Graham Kerr; Prof SC Kaner; Mr DJ King; Dr TJ Pestell; Dr K Robinson; Dr C Rylands; Mrs JM Sims; Mr D Leak, Mr J Barney, Mr E Perry.
11. Any Other Business

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Notes on the Agenda:

Items 6 (iii), 7 (ii) & 8 (i)

Any nominations for election as Trustees, Honorary Officers and Council members must be received in writing by the Hon. Gen. Secretary ([secretary@nnas.info](mailto:secretary@nnas.info)) not later than seven days before the date of the Annual General Meeting.

Nominations should be supported by a proposer and seconder and must include the written agreement of the person nominated.

After the meeting there will be a lecture on Church Porches, by Dr Helen Lunnon of Norfolk Museums Service, recent NNAS grant recipient, followed by tea.

## NORFOLK AND NORWICH ARCHAEOLOGICAL SOCIETY

*Patron: Her Majesty the Queen*

**MINUTES** of the 174th Annual General Meeting of Norfolk and Norwich Archaeological Society  
5th September 2020, held virtually using Zoom, at 1.30PM

This opened with the President, Dr Andrew Hutcheson, welcoming fifty-five members to the meeting. He began by thanking various individuals for their contributions to the society; Sue Anderson, who has taken on the role of Editor of the Journal, Norfolk Archaeology, producing two issues in a single year (next Volume will be 2020 issued hopefully in 2021) Also for her work on the Newsletter and the Website which she is now stepping down from so the Society is seeking volunteers to edit the former and update the latter. Anyone interested please contact the President or Hon.General Secretary. Sophie Cabot, Judy Sims and Sue for their driving effort behind getting the back issues of the Journal placed online. Also the officers and Hon.Secretaries: Edmund Perry (Hon.General Secretary) and Roger Bellinger (Treasurer) for their contributions over several years. Keith Robinson (Lectures), Judy Sims (Librarian); Carole Rylands, and others, and all Council members for their advice and guidance during this difficult year.

The NNAS had advertised for a paid Administrator, part-time two days a week, shared with NAT which should make a big difference to communication with members and our activities.

The President welcomed members and suggested that Agenda items did not require seconders in these unusual circumstances. They had been agreed by the trustees and he would simply propose they be voted upon. Unfortunately, Zoom did not allow for voting buttons, but anyone not happy with an item could type a NO message into the chat box available and do the same for any questions.

Apologies were received from Dr Clare Haynes.

The Minutes of the 2019 AGM held 5<sup>th</sup> October, were taken as read and agreed. There were no Matters Arising. Both the Annual Report and the Annual Accounts were taken as read and agreed with no questions asked. These and the Minutes would be signed later.

The Election of the Trustees included the addition of Dr Annie Grant. The Hon General Secretary, Edmund Perry, proposed the re-election of Dr Andrew Hutcheson as President. He in turn proposed the re-election of the Vice-Presidents. Both items were agreed.

The President read out the list of Honorary Officers to be elected and these too were accepted along with the re-election of the remaining Council members. Sexty & Co were re-appointed as the Independent Examiner of Accounts.

Under AOB the President took any questions:

Ian Williams asked what the Committee was doing to recruit newer, younger members?

The President re-iterated the appointment of an Admin. Assistant would help with communication, especially working more closely with the NAT, using our joint resources to generate new members, both young and old.

Sophie Cabot added the NNAS use of more social media was generating interest online.

Ian suggested schools outreach, and the President said the trustees would look at this.

The AGM ended at 13.48, followed by a lecture about the work of the Caistor Roman Project.

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